

RESOLUTION 88-1

A RESOLUTION ADOPTING
THE WEST BRADFORD TOWNSHIP
EMERGENCY OPERATIONS PLAN

WHEREAS, Public Law 1332, specifically the Pennsylvania Emergency Management Services code, 35 Pa C.S.A., Section 7101-7707; requires that each municipality establish an emergency operations plan;

WHEREAS, West Bradford Township is desirous of establishing an emergency operations plan to protect the health, safety and welfare of its citizens;

WHEREAS, a plan has been promulgated by the West Bradford Township Emergency Management Coordinator;

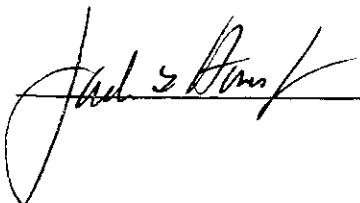
WHEREAS, that plan has been prepared in concert with the Chester County Emergency Services Department;

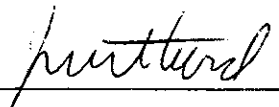
NOW, THEREFORE, BE IT AND IT HEREBY IS RESOLVED, by the Board of Supervisors that the Emergency Management Plan dated January 12, 1988, shall be the official emergency management plan for West Bradford Township. Further that said plan may be amended by motion of the Board of Supervisors or by subsequent resolution.


RESOLVED this 12th day of January 1988.

ATTEST:

BOARD OF SUPERVISORS







WEST BRADFORD TOWNSHIP

CHESTER COUNTY

EMERGENCY OPERATIONS PLAN

MONTH

YEAR

PROMULGATION

This plan supercedes all other previous Plans developed for response to a disaster within West Bradford municipal boundaries. This plan was approved by the Board of Supervisors or borough officials under resolution _____ dated _____.

MUNICIPAL OFFICIALS

CHAIRMAN

SUPERVISOR

SUPERVISOR

EMERGENCY MANAGEMENT COORDINATOR

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WEST BRADFORD TOWNSHIP
EMERGENCY OPERATIONS PLAN (EOP)

I. PURPOSE

- A. To provide for the protection of persons and property in West Bradford Township in the event of a natural or man-caused emergency or disaster, in accordance with the Pennsylvania Emergency Management Services Code, 35 Pa. C.S.A., Sections 7101-7707, also referenced as P.L. 1332.
- B. To establish procedures to alert the public and provide information and appropriate protective action instructions, if necessary. To provide for coordination and use of available municipal resources during an emergency.
- C. To define the role and responsibilities of municipal officials and the emergency management coordinator. To define emergency functions and make assignments to municipal and volunteer staff.
- D. To assure coordination and cooperation with county efforts in accordance with the Chester County Emergency Operations Plan.

II. SITUATIONS COVERED BY PLAN

- A. The hazards that pose the potential threats to West Bradford Township are: flooding, hazardous materials accidents, airplane crash, storms, tornadoes, dam failure, droughts, nuclear power plant accidents, and nuclear attacks (see Chester County Hazard Vulnerability Analysis).
- B. An emergency operations plan covers a wide range of possibilities from slowly developing emergencies to disaster without warning. It is intended to cover disasters resulting from any hazards whether of great magnitude or localized in their impact.
- C. West Bradford lies in the geographical center of Chester County.

Square Miles: 18.7
Population: 8,500+.

III. DIRECTION AND COORDINATION

- A. The Board of Supervisors is responsible for the protection and safety of the public in West Bradford Township and will exercise direction and control of its emergency management agency and response

activities within the Township. For continuity of government, the lines of succession are:

1. The line of succession of the Supervisors is from the Chairperson through the members as determined by the Board.
 2. The line of succession to the Emergency Management Coordinator is Deputy Coordinator followed by Fire Staff Officer.
 3. The line of succession to each department head is according to the operating procedures established by the department.
- B. When more than one township or borough is affected by an emergency, the County will be responsible for direction and control.
- C. When more than one county is affected by an emergency, the Pennsylvania Emergency Management Agency (PEMA) will provide overall coordination, direction and control.
- D. Township operational procedures and dispatch of emergency vehicles will be coordinated through the County Emergency Operations Center (EOC) (procedures may vary between municipalities).

IV. CONCEPT OF OPERATIONS

- A. In a disaster emergency, the municipal government will continue only those functions and services necessary to protect life and property.
- B. Emphasis will be to meet basic human needs such as food, shelter and medical care and to resume basic services such as water, electricity and sanitation, as soon as possible.
- C. The Emergency Management Coordinator will mobilize the Emergency Operations Center (EOC) at the Township Building, 1535 Poorhouse Road, Downingtown, PA 19335, when an emergency situation requires it.
- D. The Emergency Management Organization Staff will follow prescribed standard operating procedures which describe in detail how their functions are carried out and utilize checklists as necessary.
- E. Any decision to implement protective actions will be made by municipal officials or, in their absence, the Emergency Management Coordinator, based upon advice from the county Emergency Management Coordinator.
- F. If required to evacuate, the Township and the EOC

will relocate to a pre-selected alternate seat of government at the Fire House. If possible, the EOC will be the last organization to leave the hazard area.

- G. During the recovery phase, the EMA will provide generally the same services as those provided by staff members and forces during the evacuation. Damage assessment will be expedited and a report forwarded through the county EMA.

V. EMERGENCY RESPONSIBILITIES AND FUNCTIONS

The emergency responsibilities and functions listed below require actions which are common to all types of major emergencies or disasters, (i.e., dangerous storms, hazardous materials accidents, nuclear incidents). The Emergency Operations Center (EOC) staff will prepare, maintain and be guided by Standard Operating Procedures (SOP) which prescribe implementing procedures and/or action-step checklists. Individuals assigned to these functions are required to coordinate their actions with the Emergency Management Coordinator who will coordinate the overall action with the County Emergency Management Agency and with other municipalities involved.

A. Emergency Management Coordinator

1. Prepare, maintain and keep current a disaster emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster, prompt and effective response to a major emergency or disaster and emergency relief and recovery in consonance with the Chester County emergency operations plan.
2. Initiate and maintain coordination and cooperation with the County Emergency Management Agency (EMA), and provide prompt information as requested.
3. Identify hazards that may affect the municipality. In coordination with the County Emergency Management Agency (EMA) and based upon its Hazards Vulnerability Analysis, determine what hazards could potentially impact upon the township.
4. Identify resources within the municipality that can be used to respond in a major emergency or disaster situation and report "unmet" needs. This should include both public and private resources and mass care facilities.
5. Develop and maintain an emergency management organization and a trained staff appropriate for

the needs and resources of West Bradford Township. A functional organization chart is outlined in Part VI. The staff must be capable of maintaining 24 hour operations.

6. Mobilize, direct and coordinate the emergency management staff during an emergency.
7. Develop standard operating procedures (SOP) in coordination with the staff to carry out their responsibilities and functions and the functions of the Emergency Operations Center.

B. Communications Services

1. Maintain a 24-hour contact and notification capability so that the emergency management staff can be mobilized on short notice.
2. Assist the EMC by providing procedures for emergency notification of the EOC staff.
3. Ensure a communication capability between EOC, field operations and county.
4. Maintain communications with assigned A.R.E.S. teams.

C. Police Services

1. Provide the usual security and law enforcement services.
2. Provide traffic and access control as necessary in and around the affected areas. Forward changes of Traffic and Access Control Points to the County EMA every six months.
3. Be prepared to assist the EMC in providing for public alerting if necessary.
4. Coordinate municipal police actions with other police agencies.

D. Fire and Rescue Services

1. Provide the usual Fire and Rescue Services.
2. Assist the EMC in providing for public alerting so that the Township population, to include non-English speaking and hearing impaired, can be notified of an impending situation and/or instructed to take protection action, if necessary.
3. Coordinate municipal Fire and Rescue actions with other Fire/Rescue agencies.

E. Emergency Medical Services

1. Maintain a listing of the hearing-impaired, handicapped and residents with special medical needs. Update every six months and provide copy to the County EMA.
2. Provide emergency medical coverage as needed and in coordination with transportation, provide for evacuation of persons with special medical problems or who are physically or mentally impaired.
3. Coordinate municipal emergency medical actions with other medical agencies.

F. Transportation Services

1. Coordinate institutional needs for transportation in the event evacuation or relocation becomes necessary, i.e., hospitals, nursing homes, day care centers.
2. Arrange evacuation transportation for residents without transportation.
3. Establish pickup points and maintain list of individuals with transportation needs.
4. Maintain an inventory of municipal transportation resources.
5. Coordinate transportation actions with other transportation agencies.

G. Radiological Protection Services

1. Maintain a procedures guide for nuclear power plant incidents and nuclear attack.
2. Administer the county's radiological exposure control program within the municipality.
3. Conduct training for municipal personnel and emergency workers in use of dosimetry and knowledge of exposure limits and decontamination procedures.
4. Coordinate protective actions for the public, through the EMC, with the County EMA.

H. Public Works and Resource Services

1. Coordinate provision of equipment and supplies from public and private sources and maintain resource lists and contacts.

2. In coordination with the EMC, determine the "unmet" needs for the municipality.
3. Coordinate or direct the preventive measures and restoration of public utilities and municipal facilities.
4. Maintain records of expenditures and resources used during a disaster.
5. Make situation and damage reports to the EMC and assist in assessment by county or state.

I. Public Information Officer

Assist council in coordinating public information with the County Public Information Officer.

NOTE: Depending on staff and resources, each of the above functions may be assigned to an individual, or two or more functions may be assigned to one individual.

It may be necessary to develop agreements with other municipalities or organizations if local resources are not available for some of these functions.

WEST BRADFORD TOWNSHIP ORGANIZATION CHART

BOARD OF SUPERVISORS

TOWNSHIP MANAGER

EMERGENCY MANAGEMENT DIRECTOR

FIRE DEPT.
FIRE & RESCUE
EMERGENCY MEDICAL
SERVICES

POLICE
FIRE
POLICE

PUBLIC
WORKS

STAFF
A.R.E.S.
COMMUNICATIONS

DAMAGE
ASSESSMENT

RUMOR
CONTROL

PUBLIC
INFORMATION

CHESTER COUNTY EMERGENCY SERVICES
COMMUNICATIONS
SPECIAL RESOURCES

VII. TRAINING AND EXERCISES

- A. The municipal EMC will participate in the Chester County training program and/or request formal local training sessions to include the following: PEMA's Phase I and Phase II (duties and responsibilities of the EMC and the EMC's work environment), Planning Seminar, EOC Operation and Public Official Training (for municipal officials).
- B. The above training will be augmented by participating in county exercises including those for review of plans and procedures; exercises in which elected officials and key staff are presented situations as a learning experience; and full scale exercises to evaluate emergency management capability.

VIII. REFERENCES

- A. Chester County, Hazards/Vulnerability Analysis, 1984.
- B. Chester County Emergency Operations Plan, July 1985.
- C. Commonwealth of PA, Act of 1978, P.L. 1332.
- D. West Bradford Resolution _____.

IX. PLAN DISTRIBUTION

Distribution of the Municipal Emergency Operations Plan is as follows:

- 1. Municipal Officials
- 2. Emergency Management Coordinator and Staff
- 3. Emergency Services - Police, Ambulance, Fire, Rescue
- 4. School Districts
- 5. Chester County Emergency Management Agency
- 6. Pennsylvania Emergency Management Agency (PEMA) Area Office (through the county EMA)
- 7. Embreeville Center.

NOTES:

- (1) Additional copies of the plan can be made available upon specific request and justification to the West Bradford Township Emergency Management Corodinator.
- (2) The West Bradford Township Emergency Management Corodinator is responsible for reviewing and updating this plan annually.

EMERGENCY NUMBERS

Air National Guard, Willow Grove	443-1000
A.R.E.S. - Amateur Radio Emergency Service (Provides radio communications between E.O.C., C.P. and Chester County Radio Room)	431-6160
1st: Rich Eckenrode	363-2486-H 243-5027-W
2nd: Dick Swayze	647-5153-H 482-7692-W
3rd: John Stebbins	647-1783-H 645-1606-W
Atomic Energy Commission	1-516-345-2200
Bell Telephone	611 1-800-662-2222 447-5100
Buses	
Krapfs	269-3605 269-3897 - 24 hrs. 942-2924 - Day
Wolflington	458-8037 - Day
Ralph Brown	692-7123 - N
Jim Lewis	458-5918 - N
Broad Run Sales, West Chester - Power Tools	692-3022
Center Disease Control	1-404-633-5313
Chemtrec - Chemical Spills, Hazards	1-800-424-9300
Chester County:	
Emergency Services	431-6160
Coroner	431-6165
County Detectives	431-6864
Courthouse	431-6000
Fire Board Radio	436-4700
Police Radio	383-7000
Civil Air Patrol, Chester County Airport	384-9000
Coast Guard - Helicopters	923-4320
Conrail	1-800-257-5229 1-800-367-5229 596-3461
Cranes and Derricks:	
Am Quip Corp. - Marcus Hook	692-9867
Brubaker Crane Service - Lancaster	1-717-569-2048
High Steel Structures - Lancaster	1-717-299-5211
Jacobs, Harry L. Inc. - Wagontown	384-2860
Spanco Inc. - Downingtown	269-2080
Delaware Container, Coatesville	454-3484 383-6600
Department of Environmental Resources	469-6217
East Coast Divers	1-800-257-8116
Eldredge Waste Disposal	436-4749
Environmental Protection Agency	597-9800

F.B.I. - Newtown Square	353-4500
	629-0800
Federal Aviation Administration	546-0672
Fire Marshall via Fire Board	436-4700
Fire Police via Fire Board - request additional units from surrounding departments	436-4700
Food: Nutritional Management, Wayne, PA	687-3284
Fuel: Bartone Co.	384-1944
Hospitals	
Brandywine - Air Medix	383-8000
	383-8049
Chester County	431-5000
	431-5150-E.R.
Paoli Memorial	648-1000
	648-1043-E.R.
Phoenixville	933-9281
Southern Chester County	869-1000
	869-1043-E.R.
National Foam - Lionville	363-1400
National Guard Activated by Governor	See P.E.M.A.
National Response Center, Wash., D. C. Assist with hazardous spills, leaks, provide only referral to other agencies	1-800-424-8802
Naval Base	897-5000
Northeast Philadelphia Airport	673-4400
Northeast Philadelphia Airport - Flight Service - Air Crashes	692-6710
Nuclear Regulatory Commission	337-5000
PennDot	
PennDot Hazardous Substances	436-2041
Pennsylvania Emergency Management Agency: P.E.M.A. - Harrisburg - 24 hours	1-717-783-7445
Pennsylvania State Police - Embreeville Harrisburg Headquarters	1-717-783-8150
Philadelphia Airport	269-5355
Philadelphia Airport Tower	1-717-783-5599
Philadelphia Electric, Coatesville	492-3000
Poison Information Center	365-1741
	384-3000
	922-5523
Radio Stations	
WCOJ	384-2100
WCHE	692-3131
WCAU	581-5800
WKSZ - Kiss 100	565-8900
Shadow Traffic - Sunoco Go Patrol	477-4300
Red Cross Disaster Team	692-1200-D
Food - Medical Assistance - Clothing, Etc.	299-4000-24 hr.
Sand: Bee Supply	269-5400-D
	269-5403-N
	942-3468-N
Schools:	
Downingtown Area, District Offices	269-8460

Beaver Creek	269-2790
East Ward	269-8282
Junior High	269-8181
Senior High	269-4400
West Bradford	384-9030
Bishop Shanahan	696-7604
St. Joseph's	269-8444
Secret Service	597-0600
Sewer Company - Broad Run	441-4400
Shannon Airport - Bob Shannon	384-6056-N
	384-4000
S.P.C.A.	692-6113
Spring Run Water Company	363-9112
Stone: General Crushed Stone	269-1710-D
	272-7596-N
Telford Diving Unit	287-6911
Volunteer Underwater Recovery	
Toilets - Samuel Rice	696-3454
Total Recovery - Oil Spills	644-6267
Towing:	
Crawfords - Lionville	363-9111-24 hr.
West End Garage - West Chester	692-3110
	272-7596-N
Under Water Techniques	923-5557
Weather Bureau	627-5575
Weston, Roy F. Inc.	692-3030
Environmental Specialists	

TOWNSHIP BUSINESS, CONTRACTOR, FACILITIES

Aircraft Incidents Notify:
Flight Service 692-6710
FAA 596-0672
Above agencies will notify National
Transportation Safety Board.

Bee Supply, Kings Highway 269-5400-D
Bob Mendenhall 269-5403-N
Leon Faddis 942-3468-N

Columbia Gas, 1470 Poorhouse Road 269-4400
Curt Bixler - Manager 363-6423
Peter Washington 269-1082
Gas Control Office - Pittsburgh 1-412-281-9323 24 hr
Facility Manned 8 hours a day.

Embreeville Hospital 486-8000-24 hr
Marge Conley - Administrator - lives on grounds
Frank Nosak - Assistant Administrator
David Zigon - Safety Director
Pager 79-7
via Fire Board

300 patients on location
Emergency water and electricity
Facility has emergency plan in place
Incorporated herein
Will require buses for up to 300 patients
if evacuation is in order.

General Crushed Stone - Boot Road 269-1710-D
Eugene Webster 272-7596-N

Highland Orchards 269-4394-D
Bruce Hodge 269-3493-N
Fork lifts, backhoes, tractors, trucks, hay,
tools. Have private radio system.

Kruse Construction - Gallagherville Road 269-9220
Jim Kruse 383-5351-N
Dennis Kruse 384-6792-N
Specialize in construction and engineering for
petroleum industry.
Fork lifts, cranes, tools, welding, pumps,
trucks, manpower, use of building.

Shannon Airport 384-4000
Bob Shannon 384-6056-N

TOWNSHIP PERSONNEL

Supervisors

George R. Graham	363-7117-H
	363-4200-W
Samuel Wagner, Chairman	692-2736-H
	1-717-291-3911-W
Jonathan D. Wood	363-2461-H
	363-2461-W

Emergency Management Director

Rudy Sweisfurth	269-6521-H
	1-544-1100-W

Pager (via Fire Board on Station 39 Tones)

Car 150

Jack Hines, Manager

696-7442

Donald Suckstorf, Fire Chief & Building Inspector

486-0212

Pager (via Fire Board)

39

Francis Fry, Roadmaster

269-3566

Road Department:

Mark Gushanas

383-6187

Gary Kilgore

436-6011

Percy Trumbower

384-0293

Fire Department

Don Suckstorf, Chief

486-0212-H

Jim Fairweather, Assistant Chief

269-1338-H

John Carbo, Captain

269-4937-H

Professional Consultants:

Brenden Beaumont, Sr., Building Official

696-7786

John Good, Esq., Solicitor

436-6565

Fronefield Crawford, Esq., Solicitor, Zoning Board

431-7900

Peter Krasas, Jr., Engineer

648-0409

Lou Bushnell, Secretary

383-6155

SHELTERS

West Bradford Elementary School

1475 Broad Run Road

Robert Clegg, Principal

James Sterling, Custodian

384-9030
388-7391-H
269-0970

NOTE: Letter on file with Emergency Management
Director outlining School District
procedures for evacuating students.

Kitchen Facility

No Beds.

Embreeville Center, Strasburg Road

486-8000

Marge Conley, Director - Lives on Property

Frank Nosak, Assistant Director

David Zigon, Safety Director (via Fire Board)

Pager 79-7

Central building may be utilized for up to 200
evacuees.

No beds or food on location for evacuees.

West Bradford Fire Company, Strasburg Road

696-8409

Building capacity: 200

Kitchen Facility: Can feed 100 people at
a time.

No beds.

Red Cross Disaster Team

692-1200-D
299-4000-24 hr.

The Red Cross is to be notified immediately if
a shelter is to be established. Red Cross
volunteers will provide food, clothing, beds,
medical facility and other assistance as needed
at the shelter site(s).