

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
November 14, 2023**

BOARD OF SUPERVISORS

Laurie W. Abele, Chair
Kevin Houghton, Member

Jack M. Hines, Jr. Absent

TOWNSHIP PERSONNEL

Justin Yaich, Township Manager
Scott Andress, Public Works Supervisor
Joseph Antonelli, Planning & Zoning Director
Jack Law, Fire Chief

CALL TO ORDER:

Mrs. Abele called the meeting to order at 7:00 p.m.

Mrs. Abele announced that the Board met in executive session on Tuesday, November 14, 2023, from 6:15 p.m. to 7:00 p.m. for the purposes of personnel, litigation, and real estate.

PUBLIC COMMENT:

Mrs. Abele opened the floor to public comment.

Hearing no public comment, Mrs. Abele closed the public comment period.

MINUTES – October 10, 2023

Mr. Houghton motioned to approve the October 10, 2023, Meeting Minutes as presented, second by Mrs. Abele. Motion carried 2-0.

TREASURER'S REPORT

Mr. Yaich reported on fund activity for the year to date and presented a list of bills to be ratified. Mr. Houghton motioned to pay the bills as presented and ratify the payroll, second by Mrs. Abele. Motion carried 2-0.

DEPARTMENT OF BUILDING AND SAFETY REPORT

Mr. Antonelli presented a report on the Building and Safety Department; a copy of this report is on file at the Township building.

PUBLIC WORKS DEPARTMENT REPORT

Mr. Andress presented a report on the Public Works Department that covered streets, refuse, sewer, and parks; a copy of this report is on file at the Township building.

FIRE COMPANY REPORT

Fire Chief Law presented the report for the month; a copy of the report is on file at the Township building.

STATE POLICE REPORT

Mr. Yaich presented the State Police Report for the month; a copy of this report is on file at the Township building.

BUSINESS:

A. Lawn Bids – 2024-2026

Mr. Houghton motioned to award the 2024-2026 Lawn Bids to W.S. Harwood Property Services, LLC, in the amount of \$1,675 per weekly cutting, second by Mrs. Abele. Motion carried 2-0.

B. Resolution 23-24 – Requested \$1,000,000.00 from Commonwealth Financing Authority

Mr. Houghton motioned to adopt Resolution 23-24, requesting \$1,000,000.00 from the Commonwealth Financing Authority to be used for the Strasburg Wastewater Corridor Facility improvements, second by Mrs. Abele. Motion carried 2-0.

C. Resolution 23-25 – Requesting \$1,000,000.00 from the Commonwealth Financing Authority

Mr. Houghton motioned to adopt Resolution 23-25, requesting \$1,000,000.00 from the Commonwealth Financing Authority to be used for the DuPont Wastewater Treatment Facility improvements, second by Mrs. Abele. Motion carried 2-0.

D. Resolution 23-26 – Requesting \$350,000.00 from the Commonwealth Financing Authority

Mr. Houghton motioned to adopt Resolution 23-26, requesting \$350,000.00 from the Commonwealth Financing Authority to be used for the Broad Run Pumping Station Improvements, second by Mrs. Abele. Motion carried 2-0.

E. Resolution 23-27 – Chester County Tax Collection Services Agreement

Mr. Houghton motioned to adopt Resolution 23-27, accepting the 2024 – 2025 Chester County Tax Collection services agreement, second by Mrs. Abele. Motion carried 2-0.

F. 2024 Preliminary Budget

The Township Manager gave an overview of the 2024 preliminary budget, including General, Open Space, Refuse and Recycling, Highways, Wastewater, Fire Hydrant, Capital, and Equipment funds.

Mr. Houghton motioned to advertise the 2024 preliminary budget for a December 12, 2023, adoption, second by Mrs. Abele. Motion carried 2-0.

G. Forfeiture Funds – 401A Former Employee

Mr. Houghton motioned to approve a request that PSATS Trustees Insurance Fund place former employees' 401A funds into a forfeiture account to be used for future fund expenses, second by Mrs. Abele. Motion carried 2-0.

H. Municipal Sales

Mr. Houghton motioned to award the sale of the following items:

1. 2016 New Holland Mower - \$40,500.00 to Johnny Colem.
2. Frontier BL1130 Blower - \$2,950.00 to Hayfield Township.

Second by Mrs. Abele. Motion carried 2-0.

SUBDIVISIONS:

Nothing currently.

NOTICES:

- The Board's scheduled meeting on Tuesday, November 28, 2023, at 7:00 p.m. is canceled.
- The Historical Commission will meet on Thursday, November 16, 2023, at 7:30 p.m.
- The Recreation Commission will meet on Monday, November 20, 2023, at 6:30 p.m.
- The Land Preservation Committee will meet on Monday, December 4, 2023, at 7:00 p.m.
- The Planning Commission will meet on Tuesday, December 5, 2023, at 7:00 p.m.

There being no additional business, at 7:19 p.m., Mr. Houghton motioned to adjourn the meeting, second by Mrs. Abele. Motion carried 2-0.

Respectfully submitted,

Justin V. Yaich
Township Secretary